SCOPE OF WORK

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| **Name of Company:** | United Christian Academy |
| **Project Name:** | UCA Stadium Build |
| **Project Manager:** | Bob Burke |
| **Prepared by:** | Bob Burke |
| **Date:** | 03/01/2022 |

The Scope of Work is the official description of the work that is to be completed during the contract. **The Scope of Work must be consistent with the project timeline.**

**PROJECT BACKGROUND AND DESCRIPTION STATEMENT**

United Christian Academy plans to construct a new athletics stadium at the existing site of their football and soccer field. The project will consist of multiple trades with installations of (2) outbuildings for concession, restrooms and storage, new synthetic field, bleachers, large monolithic concrete slab, field and perimeter lighting, site fencing, and public address system with press box.

**TASK LIST**

Each task has been assigned a number for reference throughout the rest of this document and during the commission of the project.

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| **Task No.** | **Task** | **Equipment & Services Needed** | **Equipment Delivery Date** | **Reporting Head** |
| 1 | Production of construction documents and engineering | Registered Architect, Civil Engineer, and Electrical Engineer |  | Project Management |

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| 2 | Excavations for subgrade infrastructures | General Contractor, A Licensed Contractor, C-12 Licensed Contractor |  | Project Management |

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| 3 | Installations of subgrade structures to accommodate infrastructure plan | General Contractor, A Licensed Contractor, C-34 Licensed Contractor |  | Project Management |

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| 4 | Site grading | General Contractor, A Licensed Contractor, C-12 Licensed Contractor |  | Project Management |
| 5 | Installation of concrete footings and monolithic slab | General Contractor, A Licensed Contractor, C-8 Licensed Contractor |  | Project Management |

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| 6 | Construction of (2) framed outbuildings with smooth coat stucco finish and metal roofing | General Contractor, A Licensed Contractor |  | Project Management |
| 7 | Installations field lighting, pathway lighting, main load centers, sub load centers, ancillary circuits, and receptacles. | General Contractor, A Licensed Contractor, C-10 Licensed Contractor |  | Project Management |

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| 8 | Installation of metal frame doors and windows. Installation of concession windows. | General Contractor, A Licensed Contractor, C-17 Licensed Contractor |  | Project Management |
| 9 | Installation of bleacher system | Southern Bleachers |  | Project Management |

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| 10 | Installation of synthetic turf field with subgrade drainage | General Contractor, A Licensed Contractor, C-27 Licensed Contractor |  | Project Management |
| 11 | Installation of ornamental fencing around perimeter of stadium | General Contractor, A Licensed Contractor, C-13/C-23 Licensed Contractor |  | Project Management |
| 12 | Installation of public address system | General Contractor, A Licensed Contractor, C-10/C-7 Licensed |  | Project Management |

**KEY PERSONNEL LIST**

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| **Task No.** | **Name of Key Personnel** | **Role / Title** | **Responsibilities** |
| All | Marissa Forte | Project Manager | Oversee project contract process and manage timeline of project. |

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| All | Bob Burke | Construction Manager | Oversee project contract process and manage timeline of project |

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| All | Mark Williams | Project Administrator | Oversee budgeting and financials of project |

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| All | Audra Whipple | Marketing Manager | Assist in project budgeting and fundraising. Manage all media and communications for project. |

**PROBLEM STATEMENT**

This project will address the current field conditions and allow for continued growth of the United Christian Academy's Athletic Program.

**ESTIMATED MILESTONES SCHEDULE**

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| Estimated Schedules | |
| **Project Milestone** | **Target Date** |
| Project Started | 06/15/2022 |
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| Project Completed | 09/30/2022 |